



**Stella Maris Parish School**  
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## School Fee Payments – Reference for Families

All parents/caregivers are expected to honour their financial commitment made at enrolment in paying school fees. We would like to thank those parents who are regularly paying as per our terms.

A statement showing the annual fee is posted to families once per term until paid.

### REGULAR PAYMENTS

Our expectation is that school fees are paid on a regular basis and understand that many family budgets work in different ways so we have a few options:

#### Option 1 – Regular Direct (Fortnightly or Monthly)

These payments may be set up as a regular direct debit using your internet banking via BPay, your bank account or Qkr!

Alternatively, Stella Maris can arrange to debit your bank account or credit card via the form located on our website – [www.smps.catholic.edu.au/enrolment/fees/forms](http://www.smps.catholic.edu.au/enrolment/fees/forms)

Your account must be paid in full by 13 November 2020.

#### Option 2 – Annual Payment in full by 31 March 2020

Families who pay the entire year's (Tuition, Fees and Levies) in full by the due date a 5% discount off the net Tuition Fee (Tuition less sibling discount) will be given.

#### Option 3 – Term Payments

Families may divide up their statement into three equal payments and make them by the following due dates: Friday 6 March 2020, Friday 5 June 2020 and Friday 28 August 2020.

#### Option 4 – Specific Payment Plan

Families seeking an alternative to the above options must contact the Finance Office to discuss a payment plan.

Your payment plan must be approved in consultation with the Finance Manager and the Principal. This plan must be paid in full by 13 November 2020.

If you choose to pay at the office payment may be made by cash, cheque, EFTPOS (including Visa or MasterCard).

### OUTSTANDING FEES

It is the responsibility of all parent/caregivers to pay tuition fees regularly and to have finalised their account by 13 November 2020.

If you are unable to pay by the due date or have difficulty in making payments you are expected to contact the Finance Office to discuss a confidential payment plan on 8306 4833.

### FORMS

All relevant financial forms are available to download at [www.smps.catholic.edu.au/enrolments/fees/forms](http://www.smps.catholic.edu.au/enrolments/fees/forms) or from the office.